

Indigent Defense Program  
County of Imperial  
Application for Indigent Defense Attorney Panel

**Instructions for Level 3 Panel, Hourly Appointments:**

- Before submitting your application, please review the Criteria for Court Appointment of Indigent Defense Counsel on County Counsel’s website to ensure you meet the requirements for “Level 3, Hourly Appointments”.
- Preliminary review of application materials is performed by County Counsel. Applications that meet the required criteria will be submitted to the Superior Court. The Superior Court makes the final determination as to each candidate.
- Each Applicant is required to sign a contract for Level 3, Hourly Appointments with County Counsel. A copy of the contract is available on County Counsel’s indigent defense website and an executed copy must be submitted with the application.
- Upon selection for appointment to the panel by the Superior Court, the Office of County Counsel will contact you to complete the application process.

1. **Background**

Name: \_\_\_\_\_ SS#: \_\_\_\_\_ Bar No.: \_\_\_\_\_

Office Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Are you an Imperial County Bar Association Member?    \_\_\_ Yes    \_\_\_ No

2. **Education and Admissions**

Law School: \_\_\_\_\_ Graduated: \_\_\_\_\_

Years Practiced Law: \_\_\_\_\_ Date Admitted in California: \_\_\_\_\_

Admitted to practice law in other state(s): Yes / No    If Yes, list states and year admitted:

\_\_\_\_\_

Language Proficiency (in addition to English): \_\_\_\_\_

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Have you ever been disciplined by a bar association(s)? Yes/No. If yes, describe the incident on a separate document attached hereto.

3. **Jurisdiction and Case Classification**

I wish to apply for cases in the following panel(s):

- Misdemeanors     
  Felonies     
  Death Penalty     
  Associate Counsel for Death Penalty  
 Appellate Counsel

I am currently a member of the following indigent defense panels:

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Number of years doing criminal defense work: \_\_\_\_\_

Number of years doing felony work: \_\_\_\_\_

Are you a criminal law specialist? Yes/No Date Certified (or recertified): \_\_\_\_\_

4. **Employment History** - please check off areas of previous employment:

- |   |   |
|---|---|
| <input type="checkbox"/> Deputy Public Defender   | <input type="checkbox"/> State Defender     |
| <input type="checkbox"/> Deputy City Attorney     | <input type="checkbox"/> Federal Defender   |
| <input type="checkbox"/> Deputy District Attorney | <input type="checkbox"/> Appellate Defender |
| <input type="checkbox"/> Assist U.S. Attorney     | <input type="checkbox"/> Military Attorney  |
| <input type="checkbox"/> Private Law Firm         | <input type="checkbox"/> Solo Practitioner  |

Please list at least the last ten years of employment, starting with most recent position:

Date of Employment	Employer	Supervisor

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5. **Criminal Law Experience** – before filling out the history of cases handled, please refer to the minimum requirements listed below for each classification:

Type of Case	Minimum Experience	Trial Experience	Other Experience Required
Misdemeanors	6 months criminal practice		
Felonies	2 years criminal practice	At least 3 misdemeanor trials to completion	
Death penalty	10 years criminal practice	<u>Per CRC 4.117(d)(3)(A)</u> : Lead counsel in at least 10 serious or violent felony jury trials, including at least 2 murder cases tried to argument, verdict or final judgment; <b>OR</b> <u>Per CRC 4.117(d)(3)(B)</u> : Lead Counsel in at least 5 serious or violent felony jury trials, including at least 3 murder cases, tried to argument, verdict or final judgment;	Per CRC 4.117(d)
Associate Counsel for Death Penalty	3 years criminal practice	<u>Per CRC 4.117(e)(3)(A)</u> : Lead counsel in at least 10 felony jury trials tried to verdict, including 3 serious or violent felony jury trials tried to argument, verdict of final judgment; <b>OR</b> <u>Per CRC 4.117(e)(3)(B)</u> : Lead associate counsel in at least 5 serious or violent felony jury trials, including at least 1 murder case, tried to argument, verdict, or final judgment;	Per CRC 4.117(e)
Appellate Counsel	3 years civil and general practice		Subject matter expertise.

6. **Case History** – *Only complete if you are applying for Felony case classification or Death Penalty Case Classification.* Please refer to the legend below to identify the case result.

PG = Pled Guilty (i.e., PG 6YRS means pled guilty and received 6 years prison sentence)

JTG = Jury Trial Guilty

JNG = Jury Trial Not Guilty

36 = PROP 36; DIV = Diversion; DCT = Drug Court

D= Dismissed

1118 = PC 1118 Granted

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6.1 **Misdemeanor Trials** – *If applying for felony case classification*, please indicate below the most recent misdemeanor jury trials you handled to completion in the past five years, place an asterisk by the case number where you served as second chair and indicate name of first chair in the box designated “co-counsel.”

	Case#	Defendant	Year	Charge(s)	Case Type	Result	Co-Counsel	Opposing Counsel	Judge
1									
2									
3									
4									
5									

6.2 **Felony Jury Trials to Verdict** – *If applying for Death Penalty Lead Counsel or Associate Counsel* please indicate below the most recent felony jury trials tried to argument, verdict, or final judgment and please place an asterisk (\*) next to the cases which you were lead counsel.

	Case #	Defendant	Year	Charge(s)	Case Type	Result	Co-Counsel	Opposing Counsel	Judge
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

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7. **Agreement**

The County of Imperial Indigent Defense Program makes available to indigent persons accused of crimes the services of attorneys who have met the criteria for participation in the program. The applicant is applying for panel membership in the County of Imperial Indigent Defense Program. In exchange for case assignments, applicant agrees to the following conditions and covenants:

**I DECLARE UNDER PENALTY OF PERJURY THAT:**

- 1) I have read, understand, and agree to be bound by the Criteria for Court Appointment of Indigent Defense Counsel and by those that may be later adopted. The Criteria for Court appointment are incorporated by reference. In addition, I have read, understand and am familiar with the State Bar Rules of Professional Conduct, especially Rule 3-110 relating to professional competence.
- 2) I understand that my appointment to represent indigent defendants as a County of Imperial Indigent Defense panel attorney is a matter of privilege and not a matter of right and can be revoked.
- 3) I am an active member in good standing of the State Bar of California.
- 4) I understand that I must meet and maintain the minimum requirements for the case types for which I have applied. I also understand that the criteria for participation in County of Imperial Indigent Defense program are the minimum requirements.
- 5) I understand that my application will allow inquiry of the Judges before whom I have appeared, the supervisors I have worked with, and attorneys who have worked with me or opposed me. I agree to those inquiries being made and understand that the information received as a result of those inquiries will be kept confidential.
- 6) I understand that a policy of professional liability insurance must be in force before I can be accepted onto the panel. I agree to maintain errors and omissions insurance in an amount of not less than \$300,000 per incident showing the County of Imperial as an additional named insured.
- 7) I understand that if I have been disciplined at any time, or had any disciplinary actions taken against me by the State Bar of California, or any other bar association, I must attach an explanation of such incident and result to the Indigent Defense Program with this application.
- 8) I understand that in order to qualify for the indigent defense program, I must be up to date with my Continuing Legal Education as required by the State Bar of California. The Office of County Counsel or the Superior Court reserves the right to request proof of MCLE compliance.

I submit the foregoing information in support of my application and I agree to cooperate with the County of Imperial Indigent Defense Program in facilitating reasonable verification thereof and otherwise reviewing my qualifications.

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I have read, understand, and agree to the terms of this agreement. I declare **under penalty of perjury** that the information I have provided in this application is complete and accurate to the best of my knowledge.

Executed at \_\_\_\_\_, California

Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

(If submitted electronically, please send an original copy to the address below)

TO: **County Counsel**  
County of Imperial  
940 W. Main Street, Suite 205  
El Centro, CA 92243

OR

EMAIL: [CCID@co.imperial.ca.us](mailto:CCID@co.imperial.ca.us)